

Knights Ferry Elementary School District

12726 Dent Street; P.O. Box 840; Knights Ferry, CA 95361

REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, July 22, 2025

School Multipurpose Room

Minutes

Establishment of Quorum:

A quorum was established with Dennis Choate, Matt Dickens, Troy Mangante, and Stephanie Wucherer.

Personnel Present:

Mrs. Lindsey Moore

1.0 Open Session-Preliminary Proceedings:

Open Session began at 5:30PM.

2.0 Closed Session:

3.0 Public Meeting:

This meeting of the Knights Ferry Elementary School District Board of Trustees was called to order at 7:35PM by Mr. Dennis Choate.

4.0 Approval of the Agenda:

Mrs. Lindsey Moore would like to add a WIN discussion along with a 22 day check in.

The Knights Ferry Elementary School District Board of Trustees approved the Agenda for the meeting of July 22, 2025. Mr Dennis Choate made a motion to approve the Agenda, Mr. Matt Dickens seconded the motion.

5.0 Hearing Section:

5.1 Public Comments

None

6.0 Consent Agenda:

6.1 Classification Resignation

Mr. Matt Dickens made a motion to approve the classification resignation and Mr. Dennis Choate seconded the motion.

Ayes: DC, MD, TM , SW

No: 0

Absent: -

6.2 Master Agreement

Mr. Dennis Choate made a motion to approve the Master Agreement and Mrs. Stephanie Wucherer seconded the motion.

Ayes: DC, MD, TM , SW

No: 0

Absent: -

7.0 Discussion Items:

7.1 Fire Suppression Tank

Mrs. Lindsey Moore read an email to the board answering pertinent questions regarding the placement of the water tank, the need for the grading of the road, and the rationale that was provided for why the decision was made for Marvulli to place the water tank along the exit road. The board is requesting that we receive more information on the cost breakdown that was provided by Marvulli to better understand if there would be a cost savings if the water tank was purchased elsewhere. Mrs. Lindsey Moore provided a quote from Conlin Supply for a 10,000 gallon tank and the freight costs. Mrs. Lindsey Moore is going to request that Paul attend the next board meeting.

7.2 Job Descriptions

Mrs. Lindsey Moore presented the board with current job descriptions. The board discussed the importance of clarifying job descriptions with each employee but would like to hold a workshop with Mrs. Lindsey Moore to review and modify job descriptions if necessary. This workshop will be held on September 4, 2025. Mrs. Lindsey Moore will work with each staff member to clarify their current duties and daily tasks to bring the most accurate information to the board members on the day of the workshop.

7.3 WIN Discussion

Mrs. Lindsey Moore informed the board that the WIN program has currently not been updated for the 2025-2026 school year. This was a task that was formerly completed by Mrs. Lindsey Moore under a separate contract,

however it is not something that she is currently doing in her new position. The board agreed that the program needs to remain in place and determined that a stipend could potentially be implemented to ensure that the program continues to run with fidelity. Mrs. Lindsey Moore was going to draft up the job description along with the minimum requirements to ask all credentialed teachers who may be interested in this position. The board agreed to review this item in the August 14th board meeting.

7.4 22 Day Check In

Mrs. Lindsey Moore presented on the first 22 days as the new Superintendent/Principal. She highlighted the transitional issues and what she is doing to address areas of concerns but also discussed progress that has been made. Areas addressed included: irrigation update, library update, permit to operate, breakfast/lunch contract, password access, new hires, website updates, SAVVAS science kits, SLP update, audit update, federal funding impact.

8.0 Action Item

8.1 Updated Governance Handbook for the 2025-2026 School Year

Mrs. Lindsey Moore presented the board with an updated governance handbook for the 2025-2026 school year. The board reviewed the handbook contents.

Mr. Dennis Choate made a motion to approve the updated governance handbook for the 2025-2026 school year. Mr. Matt Dickens seconded the motion. Motion carried.

Ayes: DC, MD, TM , SW

No: 0

Absent: -

9.0 Reports and Announcements:

- 9.1 Community Members
- 9.2 Parent-Teacher Club
- 9.3 Teachers
- 9.4 Paraprofessionals
- 9.5 Custodian/Maintenance

- 9.6 Administration
- 9.7 Superintendent/Principal
- 9.8 Board of Trustees

Mr. Dennis Choate mentioned that he would like to have representatives from the Parent-Teacher club come to the board meetings to talk about how they can collaborate and work together for the betterment of the school.

- 9.9 Planning Ahead

Next Board of Trustees Meeting: Thursday, August 14, 2025.

10.0 Adjournment

Adjourned at 9:08PM

Respectfully, Lindsey Moore, Superintendent/Principal

The next board meeting will be held on August 14, 2025.